



**Activity:** Sunday Worship 6:30pm

**Location:** St Paul's Golds Hill

**Name of leader with responsibility:** Rev'd Mark Wilson

**Parish of West Bromwich, St James and St Paul**

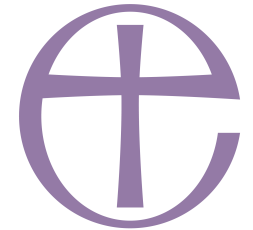
**Activity risk assessment**

**Covid-19 Specific Risks are in Red**

**Date of first risk assessment:** 29/6/2020  
updated 5/1/2021

**Time/frequency:** weekly at 6:30pm

**Date to be reviewed:** January 2021 or when updated guidance for public worship is published



THE CHURCH  
OF ENGLAND

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done
Covid-19	<p><i>Who: Congregation</i></p> <p><i>How: People could suffer with Covid-19 symptoms and or pass on Covid-19</i></p>	<p><i>Covid-19 Risk Assessment done in for the building</i></p>	<p><i>Covid-19 Risk Assessment is under constant review. Please see Covid Risk Assessment for use of building and entering and existing the building.</i></p> <p><i>Additional Covid specific mitigations for church services during Covid-19 that are not covered elsewhere in the risk assessment.</i></p> <ul style="list-style-type: none"> <li>• Those who are reading or leading intercessions during a service will be given Their own radio microphone that will be sanitised before and after the service. This is to prevent them from shouting.</li> <li>• During Covid-19 we are not hading out service sheet or books in line with government guideline. If people bring their own service sheets or books they are to be reminded to take them home.</li> <li>• During Covid-19 the congregation will be asked not to shout responses in line with government guideline.</li> <li>• During Covid-19 we will not be singing during services in line with government guideline, instead we will introduce music in other ways where possible.</li> <li>• During Covid-19 we are still streaming our services to a public forum to allow those who are at risk to continue to meet with us in a sit free way.</li> <li>• The Congregation will be asked to leave row by row as no one way system can be implemented.</li> <li>• We are following the Government Law of the wearing of masks, everyone is to were a mask during the service unless they are at that point leading the service or helping in some way, (e.g Preaching, leading prayers, reading the Bible)</li> <li>• At the current time, if someone other then the Minister of the church is leading or preaching a second lecture will be provided for the person assisting the Minister of the church in the service.</li> <li>• Whilst Sandwell Council has asked for the restriction of numbers of attendees to public worship, we will do all we can to adhere to that advice.</li> </ul>	Mark Wilson	29/6/2020	29/6/2020
Trips and falls because of steps or running cables	<p>Who: Congregation or Staff members</p> <p>How: Scrap/bump/cut various body parts.</p>	<p>Cables are in cable ramps or Cable Grip Strip which prevents people from tripping on loose cables.</p>	No	Mark Wilson	29/6/2020	29/6/2020

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Communion	Who: Congregation How: By choke on bread/wafer/wine	People are given 'manageable' amounts of bread/wafer and the chalice is given to the person to take what is appropriate for them.	During Covid-19 under Government and CoF Guidance and the Minister will... <ul style="list-style-type: none"> <li>Not be speaking over the elements,</li> <li>Use hand sanitiser before and after distribution on the Elements</li> <li>Wear a mask during the distribution.</li> <li>Ask the Congregation to stay in their seats for distribution to minimise movement in the building and to keep social distancing.</li> <li>Not touch peoples hands during distribution</li> <li>Not speak to individual people during the distribution of the Elements</li> </ul>	Mark Wilson	5/1/2021	5/1/2021
Refreshments after Service	Who: Congregation How: Choking, Burnt on hot fluids. Nut Allergies or other Allergies	We have safe cups that are do not tip to prevent people burning themselves. We tell people when drinks are hot.  We make sure that our biscuits are nut free, and ask people who have allergies to check the packaging and for their advice.	None  At This Time of Covid-19 We are not having refreshments after church, in accordance with Government guidance and advice.	Mark Wilson	29/6/2020	29/6/2020
Slips and Trips	Who: Congregation How: Falling, bumping body parts, cutting body parts	spillages are to be cleaned up in a proper and timely manner  If a spillage has happened in the toilets, they are cleaned up quickly, and the toilet may be out of use if it is still slippy  People could trip stepping on to the stage. So we make people aware of the step up to the stage and the step for reading from the eagle lectern	At This Time of Covid-19 We are not having refreshments after church, in accordance with Government guidance and advice.  At this time of Covid-19, to help with people not moving around the building and to keep social distancing, we are not having people praying or reading the Bible from the lectern, apart from the Minister conducting the service.	Mark Wilson	5/1/2021	5/1/2021
During Baptisam:	Who: Family, God parents and/or Minister. How: could slip and bump, brake, or cut body parts.  If falling could squash other people.  If water is too hot, it could scold the Minister and baby/baby.  If water is too cold, it could make baby/child cold.	Baptisam done in as safe away that the building allows, reducing the risk top slipping.  Water is a tepid heat, this will prevent child/baby/Minister from being scolded or getting too cold.	Non  At This Time of Covid-19, we will discouraging baptisms, and waiting further guidance from the Church or England.	Mark Wilson	29/6/2020	